

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Special Meeting of January 18, 2018

Members Present: Paul Anderson and Kirk Montstream

Members Absent: Dave Tyler and Chuck Riggott

Others Present: WPCA Superintendent E. Arthur Enderle III and WPCA Chief Operator Edward Alibozek.

Time and Place

Paul Anderson, Chairman, called the meeting to order at 4:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Budget Discussion

Mr. Enderle reviewed the 2018-19 budget with Mr. Anderson, Mr. Montstream and Mr. Alibozek. It was agreed that the budget was part and parcel of a three-year plan. All were in agreement that the sewer use rate would be set at \$382.00. It was discussed and agreed that to reduce the rate increase some fund balance money would be used. Mr. Enderle reviewed the three accounts available and the allowable use of funds. It was agreed the fund balance would not be allowed to go below \$500,000. Mr. Enderle will have a financial review every 6 months, January and July. The budget and three-year plan is based on a sensible long-term approach for facility health. Mr. Enderle and Mr. Alibozek reviewed the successful major upgrades. The cost savings of staff doing the project vs. contractors was looked at. They discussed the success of phasing the projects. The SCADA upgrade was accomplished over 5 years and the roofs were completed one at a time over 6 years. This way it is not overwhelming. It allows accomplishments over multiple years without huge rate increases or taking on debt helping to save our rate payers money.

The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Laura Michael
Recording Secretary
For E. Arthur Enderle III
WPCA Superintendent